

SDSU SAFE RIDE Transloc Mobile App User Guide

March 21, 2025



1. Download the **TransLoc app** to your mobile phone



2. Select "Allow While Using App"

Note: sharing your location is required to access and select San Diego State University transit agency in step 3.





3. Select the "**Allow**" button.

Note: Notifications may include alerts, sounds and icon badges.

Welcome aboard!				
Select the transit agency, or age for easy vie	encies, you use most often ewing			
Select transit age	ncies to see:			
Q, Search				
San Diego State University 0.66 mi				
ACE Parking 7.65 mi				
Poin' ^{11.23} "TransLoc" Wo	ould Like to			
Univ Send You Notifications 12.32 Notifications may include alerts, sounds, and icon badges. These can				
Trito be configured in 12,46	n Settings.			
San Don't Allow	Allow			
Dana Point 61.06 mi				
City of Laguna Beach 65.19 mi				
Next				
Skip this for now				
• •				

- 4. Select "San Diego State University"
- 5. Select "Next" button





6. Select "Finish and see routes" button



7. Select "VIEW ON DEMAND SERVICES" button



8. Select "Safe Ride"





9. A pop-up window appears. Select "Okay"



10. Select the "Set Pickup Address" box





- Press the "Spacebar" on your phone's keypad. 11. Note: A list of pick-up locations appears. Pressing the space bar works with Android and Apple devices.
- Select your pickup location. 12.



Select the "Set Dropoff Address" box 13.





Press the "Spacebar" on your phone's keypad. 14. Note:a list of dropoff locations appears.

Select your dropoff location 15.



In the "Passenger Count" box select the arrow button. 16.

Note: A pop-up window appears.





17. Note: The default is 1 rider per request.

18. Select "Done"



19. Select the "NEXT STEP: CONFIRM DETAILS" button.

Note: An SDSU account is required to book a ride.



NEXT STEP: CONFIRM DETAILS Safe Ride - University Account Required

- Confirm your pickup and drop-off locations are correct. Note, if they are not 20. correct select the "I NEED TO MAKE A CHANGE, GO BACK" button
- Select the "CONFIRM DETAILS AND REQUEST RIDE" button 21.



- 22. Enter your SDSU Student or Faculty/Staff email address.
- Select the "Next" button. 23.

Note: Duo Mobile app is required for authentication





- Open DUO Mobile on your phone 24.
- 25. Enter the **Duo Push** notification on your screen.

Note: Example 578





26. Select "Yes, this is my device" button



27. You are now logging into Transloc SDSU Safe Ride.



Select the "Yes" button to stay signed in. 28.



SDSU		
pelphrey@sdsu.ed	lu	
Stay signed	d in?	
Do this to reduce t asked to sign in.	he number of t	times you are
Don't show th	is again	
	No	Yes
2		

29. Your scheduled ride is now booked. Your estimated pickup time and vehicle location tracking will show when the driver accepts the request.

Options	Ride to Calpulli Health Center San Diego State University Safe Ride	Done
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Boo	ked	,
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